

CALL FOR COMPETITIVE OFFER

1. Branch of Vietnam Airlines JSC in Myanmar at need to rent a car for office use.
2. The bidder may directly come and get "Request for bidding document" at the following address:

Name :	Branch of Vietnam Airlines JSC in Myanmar
Address :	192, Tower (1), Level (8), HAGL Myanmar Centre Tower Kaba Aye Pagoda Road, Bahan Township, Yangon, Myanmar
Contact :	Mr. Nguyen Danh Minh
Email :	minhngd@vietnamairlines.com
Phone :	+95 1 255066
Fax :	+95 1 255086

Yangon, 24th Dec, 2019

**General Manager of Branch of Vietnam Airlines JSC
in Myanmar**



Nguyen Huy Duc



Vietnam Airlines



Unit 5, Level 8, Office Tower 1, Myanmar Plaza, 192, Kabar Aye Pagoda Road, Yangon, Myanmar. Tel (95) 1 9345380, 9345381 Fax: (95) 1 9345382
Email: reservation.mm@vietnamairlines.com Website: www.vietnamairlines.com

REQUEST FOR BIDDING DOCUMENTS

Package: Car rental for the year of 2020

Yangon, 24th Dec, 2019

**General Manager of Vietnam Airlines JSC – Myanmar
Branch**



Nguyen Huy Duc



1. Package's content

Vietnam Airlines Branch in Myanmar (VNA) would like to invite the Bidders to participate in the competitive offer for supply **“Car rental for year of 2020”**

2. Scope of supply

The scope of supply includes:

- Quantity: 01 car Toyota Kluger (Petrol Engine) Model 2005-now;
- Rental from 01/01/2020 to 31/12/2020 without driver;
- Content: Car in good conditon and safety

3. Contents of Letter of Bid

Letter of Bid by Bidders shall include the following contents:

- General information about Bidders.
- Details of offer prices and term applied.

4. Offering price

Offering price is the price quoted by bidder in the Bidding Price after deducting the discount (if any). The price offered shall include all necessary costs for implementing the bidding package, meeting the requirement of Request for Competitive Offer. The offering price should be in USD.

5. Deadline for Letter of Bid

Letters of Bid should come to VNA before 16:00, dated 30th Dec 2019. The Letter of Bid coming after the deadline of submission shall be non-responsive and rejected by VNA.

6. Clarification of Letter of Bid

During evaluating progress, VNA may request the Bidders to clarify some content in their Letter of Bid and and ask for supplementing documents in case of insufficiency. The clarification shall not result in any change of the main contents or quoted price of the Letter of Bid.

7. Evaluation of Letter of Bid

- a) Evaluation of partner legal identity (pass/no pass):
 - Entity information (address, email, phone numbers, company name);
 - Business certification;
- b) Evaluation of technical requirement:

Technical condition of the car:

Car type: Toyota Kluger (Petrol Engine)

Model: From 2005 until now

Condition, safety: In good mode

Follow all technical design from manufacturer.

c) Evaluation by contract value.

Price quotes

The winning bidder will be chosen if they offer lowest price. If two bidders offer a same price, other factors will be considered on the basic the more the better”

8. Announcement of the bid result

VNA announces the final result to all Bidders after a written approval of the bid.

9. Negotiation, completion and signing of the contract

VNA negotiate and complete contracts with Bidders winning bid.

10. Sanction on violation in bidding

Those Bidders having any action violating the Myanmar Law of Competitive offer may be punished as regulated in Myanmar Bidding Law, revised laws and other relevant legal laws depending on the level of violation.