

## REQUEST FOR BIDDING DOCUMENTS

**Package: Car rental for the year of 2019**

Yangon, 24<sup>th</sup> Dec, 2018

**General Manager of Vietnam Airlines JSC – Myanmar  
Branch**



**Nguyen Huy Duc**



### **1. Package's content**

Vietnam Airlines Branch in Myanmar (VNA) would like to invite the Bidders to participate in the competitive offer for supply **"Car rental for year of 2019"**

### **2. Scope of supply**

The scope of supply includes:

- Quantity: 01 car Toyota Kluger (Petrol Engine) Model 2005-now;
- Rental from 01/01/2019 to 31/12/2019 without driver;
- Content: Car in good condition and safety

### **3. Contents of Letter of Bid**

Letter of Bid by Bidders shall include the following contents:

- General information about Bidders.
- Details of offer prices and term applied.

### **4. Offering price**

Offering price is the price quoted by bidder in the Bidding Price after deducting the discount (if any). The price offered shall include all necessary costs for implementing the bidding package, meeting the requirement of Request for Competitive Offer. The offering price should be in USD.

### **5. Deadline for Letter of Bid**

Letters of Bid should come to VNA before 16:00, dated 27<sup>th</sup> Dec 2018. The Letter of Bid coming after the deadline of submission shall be non-responsive and rejected by VNA.

### **6. Clarification of Letter of Bid**

During evaluating progress, VNA may request the Bidders to clarify some content in their Letter of Bid and ask for supplementing documents in case of insufficiency. The clarification shall not result in any change of the main contents or quoted price of the Letter of Bid.

### **7. Evaluation of Letter of Bid**

a) Evaluation of partner legal identity (pass/no pass):

- Entity information (address, email, phone numbers, company name);
- Business certification;

b) Evaluation of technical requirement:

Technical condition of the car:





**Car type: Toyota Kluger (Petrol Engine)**

**Model: From 2005 until now**

**Condition, safety: In good mode**

**Follow all technical design from manufacturer.**

**c) Evaluation by contract value.**

**Price quotes**

The winning bidder will be chosen if they offer lowest price. If two bidders offer a same price, other factors will be considered on the basic the more the better”

**8. Announcement of the bid result**

VNA annouces the final result to all Bidders after a written approval of the bid.

**9. Negotiation, completion and signing of the contract**

VNA negotiate and complete contracts with Bidders winning bid.

**10. Sanction on violation in bidding**

Those Bidders having any action violating the Myanmar Law of Competitive offer may be punished as regulated in Myanmar Bidding Law, revised laws and other relevant legal laws depending on the level of violation.